



## Join Class Waitlist

1. Sign into ctcLink at <https://myaccount.ctclink.us>

A screenshot of the ctcLink login page. At the top is the ctcLink logo. Below it is the text "Washington State Community and Technical Colleges". Underneath is the label "ctcLink ID" followed by a text input field. Below the input field is a blue button labeled "Next". At the bottom left is a link labeled "Password Help".

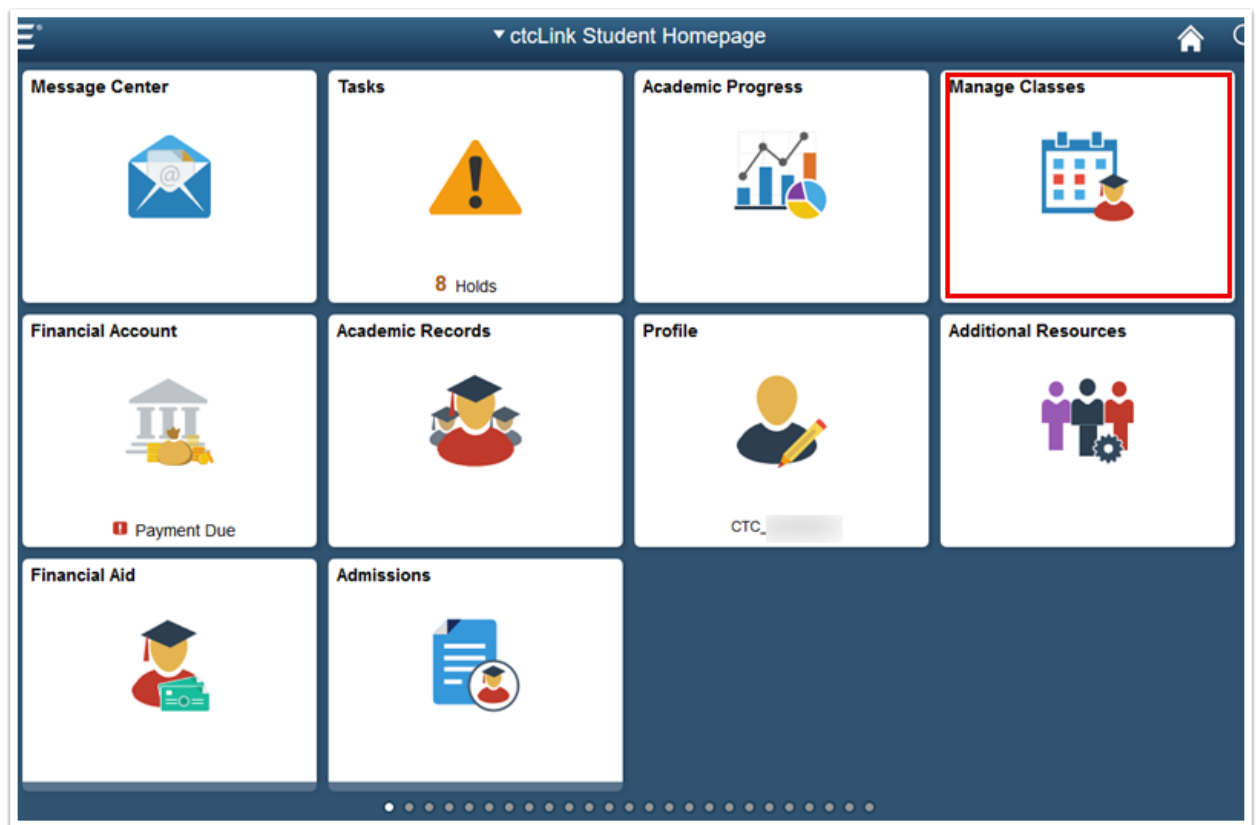
1. You will be brought to a screen to select a tile. Select the appropriate tile for SVC. If you are or have been at another Washington State Community or Technical College you may see additional tiles.



2. Click on **Student Homepage**.



3. Click on the **Manage Classes** tile.



4. Click on **Class Search and Enroll**. Then choose the Term from the dropdown menu and select Skagit Valley college for that term.

ctcLink Student Homepage		Select a Value
View My Classes		Terms prior to FALL 2021
View My Exam Schedule		Terms on or after FALL 2021
Enrollment Dates		Seattle Central College
<b>Class Search and Enroll</b>		<b>WINTER 2022</b> Skagit Valley College
Enroll by My Requirements		<b>WINTER 2022</b> South Seattle College
Shopping Cart		<b>WINTER 2022</b> Whatcom Community College
Drop Classes		<b>WINTER 2022</b> Highline College
Update Classes		<b>WINTER 2022</b> Shoreline Community College
Swap Classes		

- Look up your classes using course name, subject, or keywords. Hit the Enter/Return key to populate results.

ctcLink Student Homepage
Class Search and Enroll

SPRING 2021  
Seattle Central College
Change

View My Classes  
View My Exam Schedule  
Enrollment Dates  
**Class Search and Enroll**  
Enroll by My Requirements  
Shopping Cart

Search For Classes ⓘ

algebra

Additional ways to search

Favorites

Recently Viewed

- Select the course in which you want to enroll.

Class Search
Class Search Results

Subject  
MATH / Mathematics - MATH

Class Status  
Open Classes Only  
Wait List Classes Only

Course Career  
Academic Career

Number of Units  
5 Units

Location  
Clark College Main Campus

View Search Results

7 Courses with keyword: algebra

MATH 90  
Elementary Algebra  
4 Class Options Available

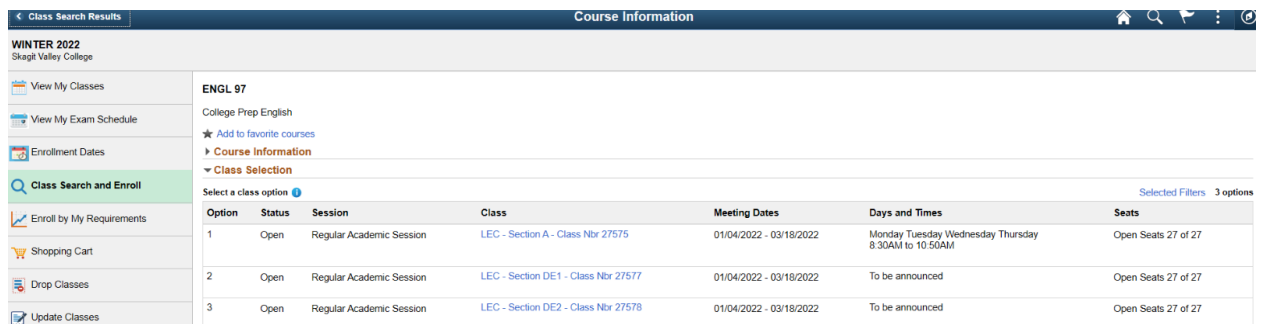
MATH 92  
Applied Elementary Algebra  
5 Class Options Available

MATH 95  
Intermediate Algebra  
4 Class Options Available

MATH 96  
Applied Intermediate Algebra  
12 Class Options Available

MATH 110

12. The **Course Information** page will display. In the **Class** column, click the class link to view class details and information.



WINTER 2022  
Skagit Valley College

View My Classes  
View My Exam Schedule  
Enrollment Dates  
Class Search and Enroll  
Enroll by My Requirements  
Shopping Cart  
Drop Classes  
Update Classes

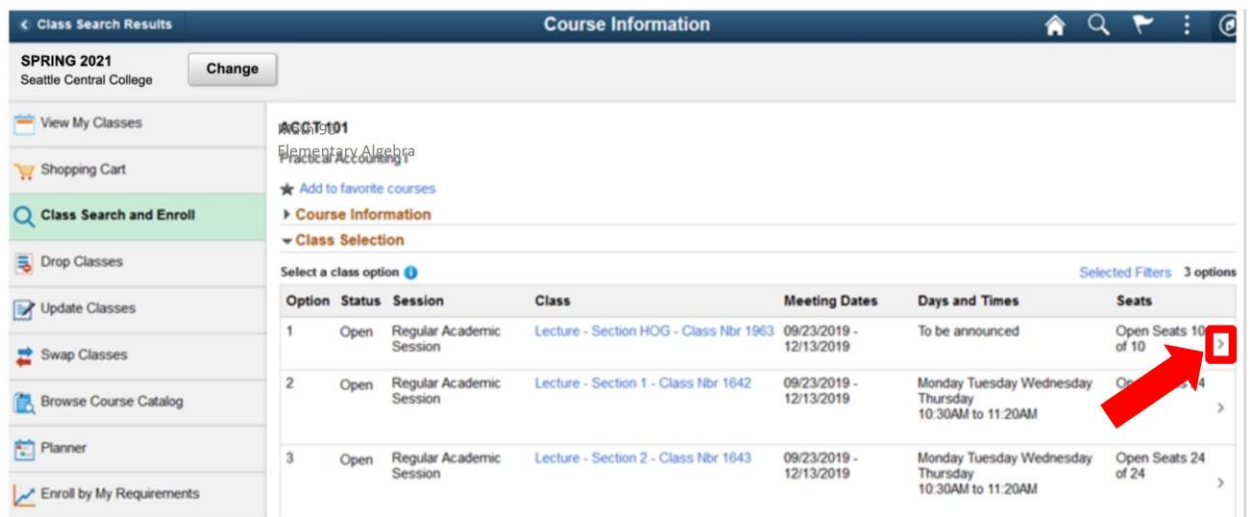
ENGL 97  
College Prep English  
★ Add to favorite courses  
▶ Course Information  
▼ Class Selection

Select a class option ⓘ

Option	Status	Session	Class	Meeting Dates	Days and Times	Seats
1	Open	Regular Academic Session	LEC - Section A - Class Nbr 27575	01/04/2022 - 03/18/2022	Monday Tuesday Wednesday Thursday 8:30AM to 10:50AM	Open Seats 27 of 27
2	Open	Regular Academic Session	LEC - Section DE1 - Class Nbr 27577	01/04/2022 - 03/18/2022	To be announced	Open Seats 27 of 27
3	Open	Regular Academic Session	LEC - Section DE2 - Class Nbr 27578	01/04/2022 - 03/18/2022	To be announced	Open Seats 27 of 27

Selected Filters 3 options

7. Once you've decided which class best fits your schedule, click the arrow on the right to add yourself to the waitlist.



SPRING 2021  
Seattle Central College

Change

View My Classes  
Shopping Cart  
Class Search and Enroll  
Drop Classes  
Update Classes  
Swap Classes  
Browse Course Catalog  
Planner  
Enroll by My Requirements

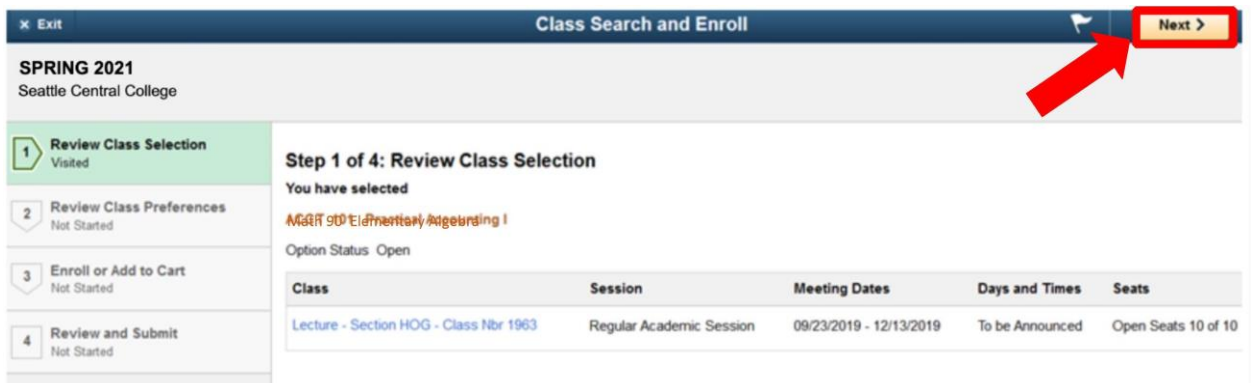
AGG 101  
Elementary Algebra  
★ Add to favorite courses  
▶ Course Information  
▼ Class Selection

Select a class option ⓘ

Option	Status	Session	Class	Meeting Dates	Days and Times	Seats
1	Open	Regular Academic Session	Lecture - Section HOG - Class Nbr 1963	09/23/2019 - 12/13/2019	To be announced	Open Seats 10 of 10
2	Open	Regular Academic Session	Lecture - Section 1 - Class Nbr 1642	09/23/2019 - 12/13/2019	Monday Tuesday Wednesday Thursday 10:30AM to 11:20AM	Open Seats 24 of 24
3	Open	Regular Academic Session	Lecture - Section 2 - Class Nbr 1643	09/23/2019 - 12/13/2019	Monday Tuesday Wednesday Thursday 10:30AM to 11:20AM	Open Seats 24 of 24

Selected Filters 3 options

8. Follow the prompts to review the class selection. Click Next when you are done.



Exit Class Search and Enroll

SPRING 2021  
Seattle Central College

1 Review Class Selection Visited  
2 Review Class Preferences Not Started  
3 Enroll or Add to Cart Not Started  
4 Review and Submit Not Started

Step 1 of 4: Review Class Selection

You have selected  
AGG 101 Elementary Algebra

Option Status Open

Class	Session	Meeting Dates	Days and Times	Seats
Lecture - Section HOG - Class Nbr 1963	Regular Academic Session	09/23/2019 - 12/13/2019	To be Announced	Open Seats 10 of 10

9. Make sure to toggle the "Add to Waitlist" option to "Yes". Click Accept when you are done.

Class Search and Enroll

SPRING 2021  
Seattle Central College

1 Review Class Selection  
Complete

2 Review Class Preferences  
In Progress

3 Enroll or Add to Cart  
Not Started

4 Review and Submit  
Not Started

Step 2 of 4: Review Class Preferences

Math 101 Elementary Algebra

LEC - Section D05D - Class Nbr 1628 - Wait List

Add to waitlist if class is full? ☐ Yes ☐ No

Permission Number

Accept

10. Select if you want to "Enroll" or just put the class in your "Shopping Cart" and then click the Next button.

Class Search and Enroll

SPRING 2021  
Seattle Central College

1 Review Class Selection  
Complete

2 Enroll or Add to Cart  
Visited

3 Review and Submit  
Not Started

Step 3 of 4: Enroll or Add to Cart

Do you wish to enroll or add the class to your Shopping Cart?

☒ Enroll ☐ Add to Shopping Cart

Next >

11. Review your selection. If you need to make a change, click the Previous button at the top right. If everything looks good, click Submit.

Class Search and Enroll

SPRING 2021  
Seattle Central College

1 Review Class Selection  
Complete

2 Enroll or Add to Cart  
Complete

3 Review and Submit  
Visited

Step 3 of 3: Review and Submit

You have selected to enroll in

Math 101 Elementary Algebra

Class	Session	Meeting Dates	Days and Times	Seats
Lecture - Section 2A - Class Nbr 1042	Regular Academic Session	09/23/2019 - 12/13/2019	Tuesday Thursday 6:00PM to 7:55PM	Open Seats 22 of 22
Laboratory - Section 2LAB - Class Nbr 1043	Regular Academic Session	09/23/2019 - 12/13/2019	Tuesday Thursday 8:00PM to 8:50PM	Open Seats 22 of 22

Submit

12. Click Yes to confirm. You're now on the waitlist for the class! You can also see your waitlist position.

Step 4 of 4: Review and Submit

You have selected to add to your shopping cart

Math 90 Elementary Algebra

Option Status Open

Class	Meeting Dates
Lecture - Section HOG - Class Nbr	09/23/2019 - 12/13/2019
▶ Class Preferences	

Are you sure you want to submit?

Yes

No