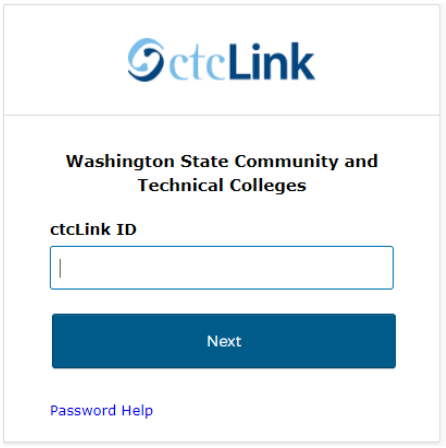
CTCLINK INFORMATION FOR SKAGIT VALLEY COLLEGE | www.skagit.edu/ctclink

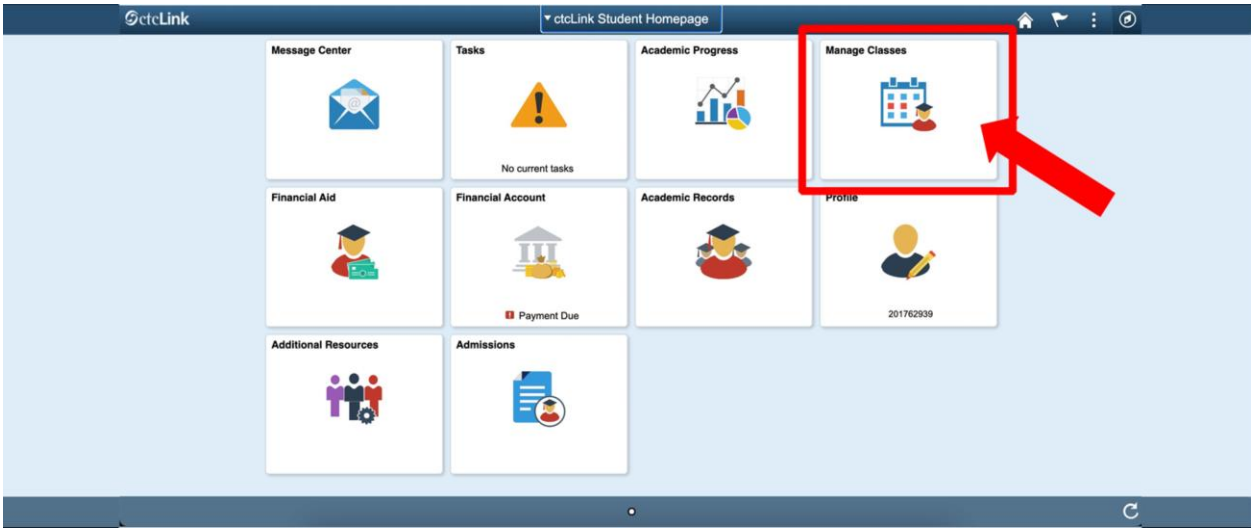
Enroll in Class with a Permission Number

1. Sign into ctcLink at https://myaccount.ctclink.us/



2. Click on **Student Homepage**.

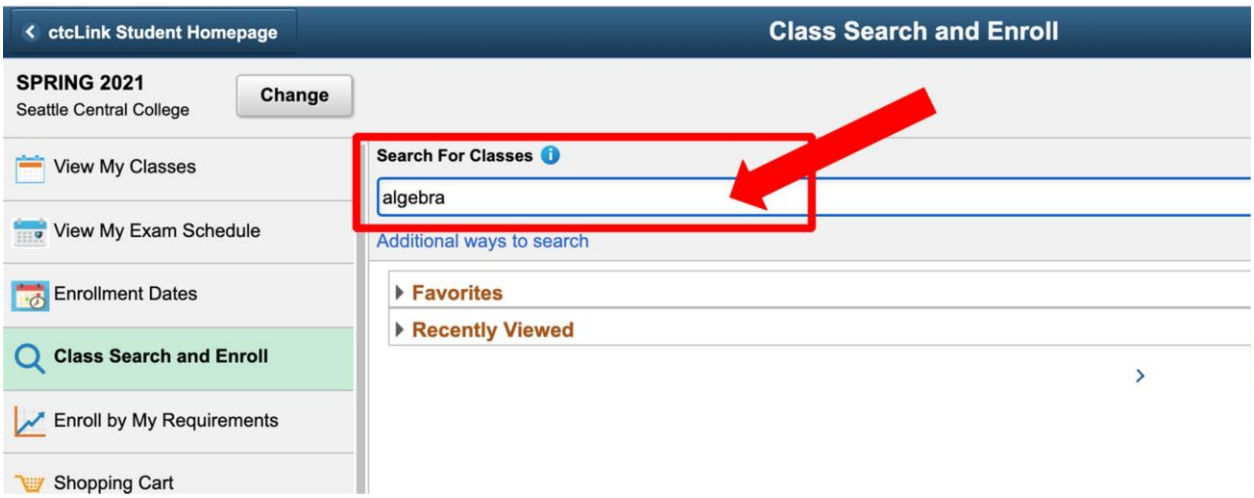
3. Click on the **Manage Classes** tile.



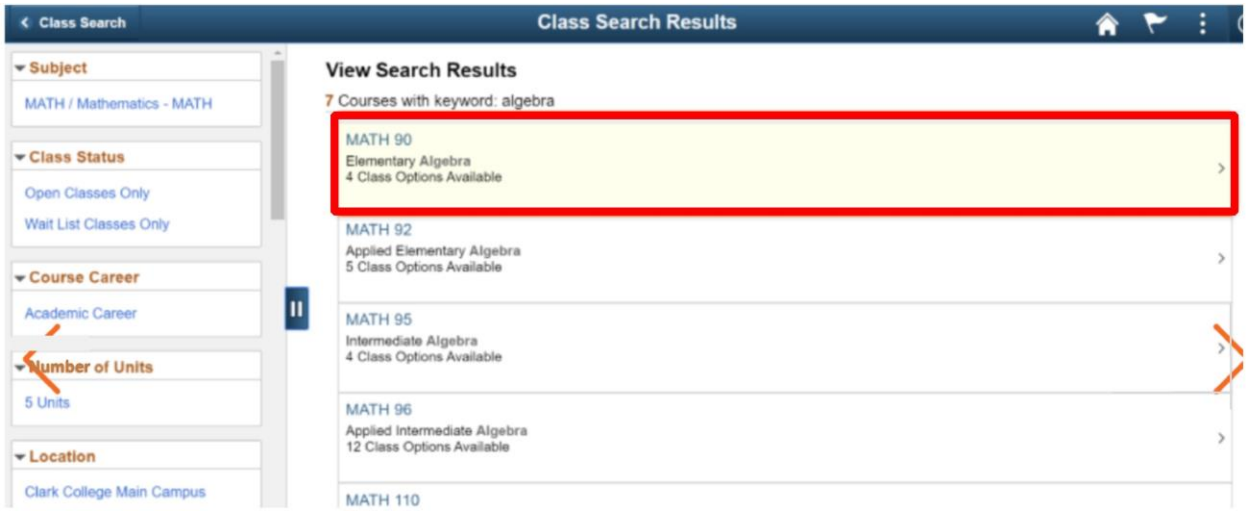
4. Click on **Class Search and Enroll**. Then choose the Term from the dropdown menu and select your college for that term.

    - **Keyword:** Input words that may be found in the course and class descriptions, subject or class topics.
    - **Favorites:** Displays courses added to favorites from previous schedule searches.
    - **Recently Viewed:** Displays classes recently viewed in Class Search.
    - **Additional ways to search:** Allows users to search by subject, catalog number and/or instructor.

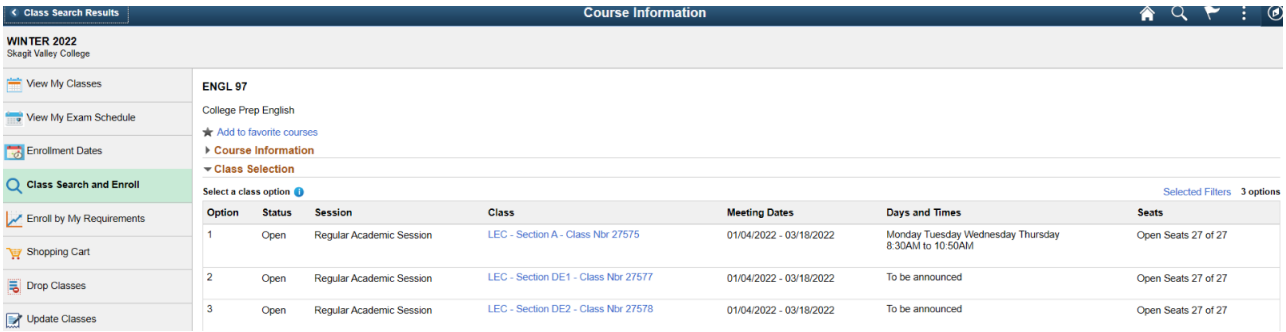
5. Look up your classes using course name, subject, or keywords. Hit the Enter/Return key to populate results.



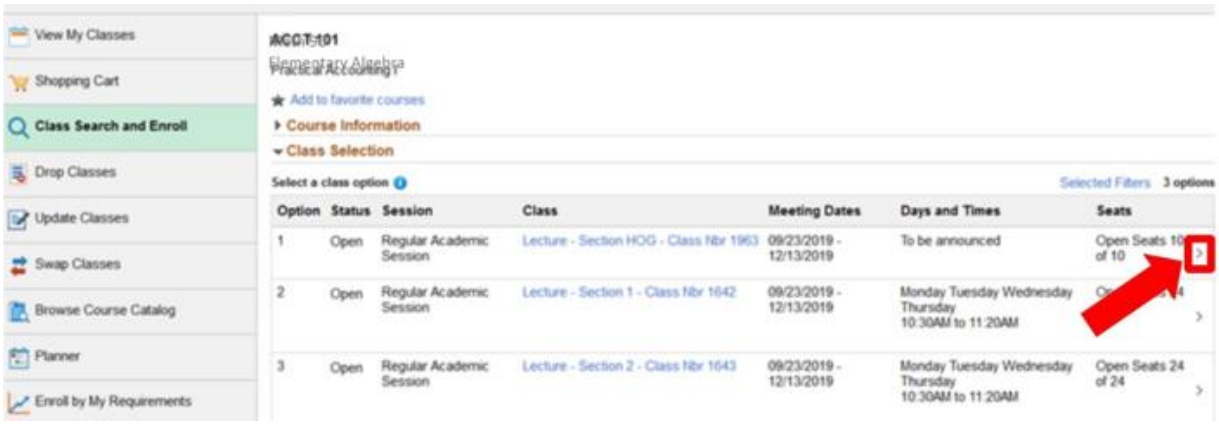
6. Select the course in which you want to enroll.



7. Select the hyperlink from the Class row to view class details and the class Information page will display.

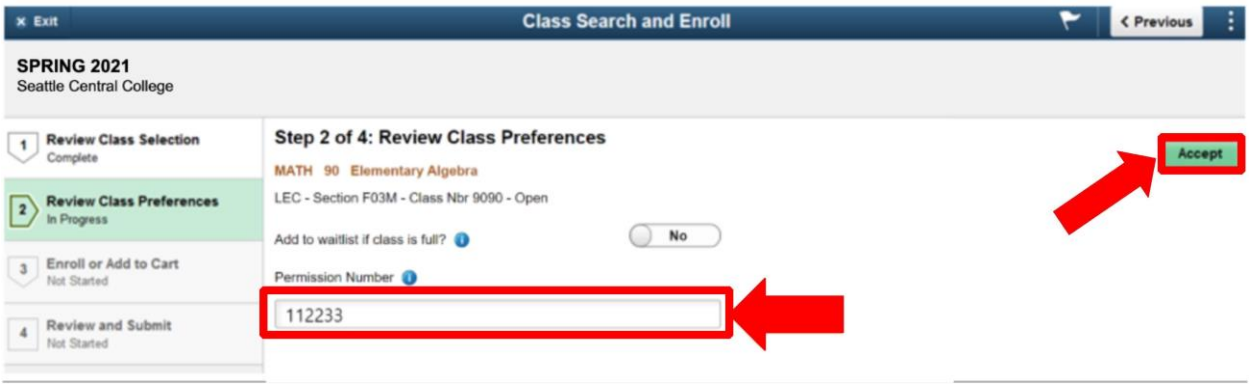


8. Once you've decided which class best fits your schedule, click the arrow on the right to add yourself to the waitlist.

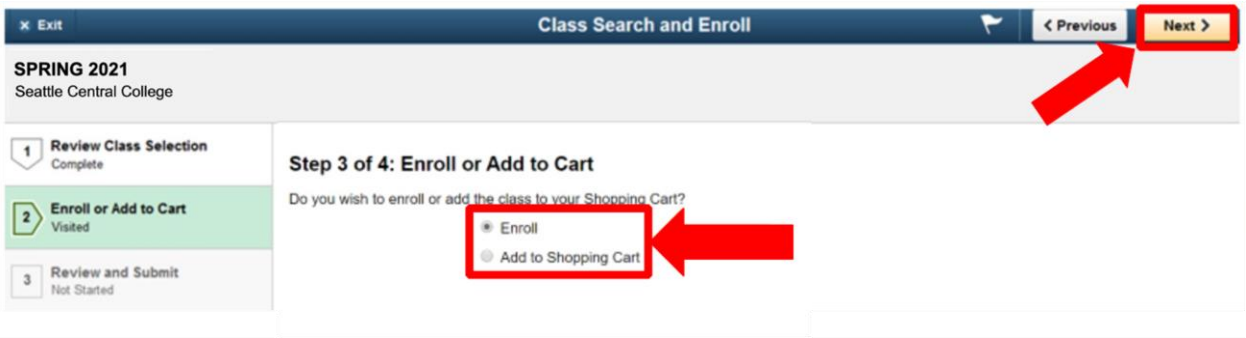


9. Follow the prompts to review the class selection. Click Next when you are done.

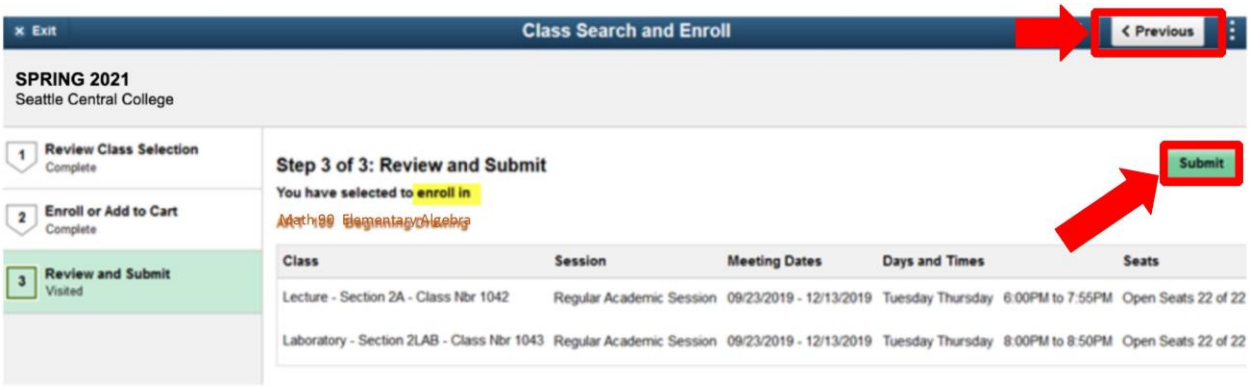
10. Enter the number in the ”Permission Number” box and click Accept when you are done.



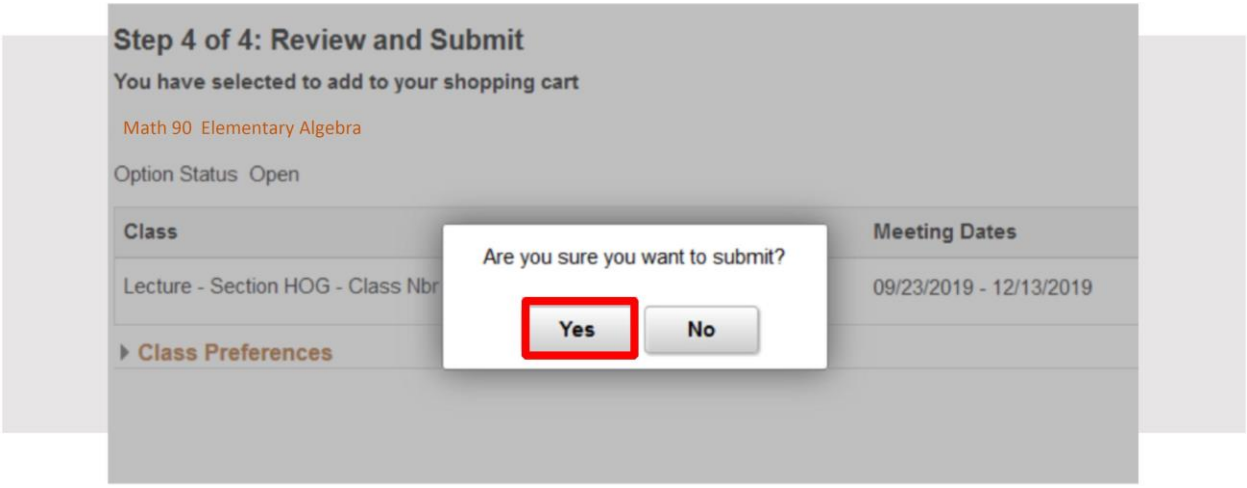
11. Select if you want to **Enroll** or just put the class in your **Shopping Cart** and then click the Next button.



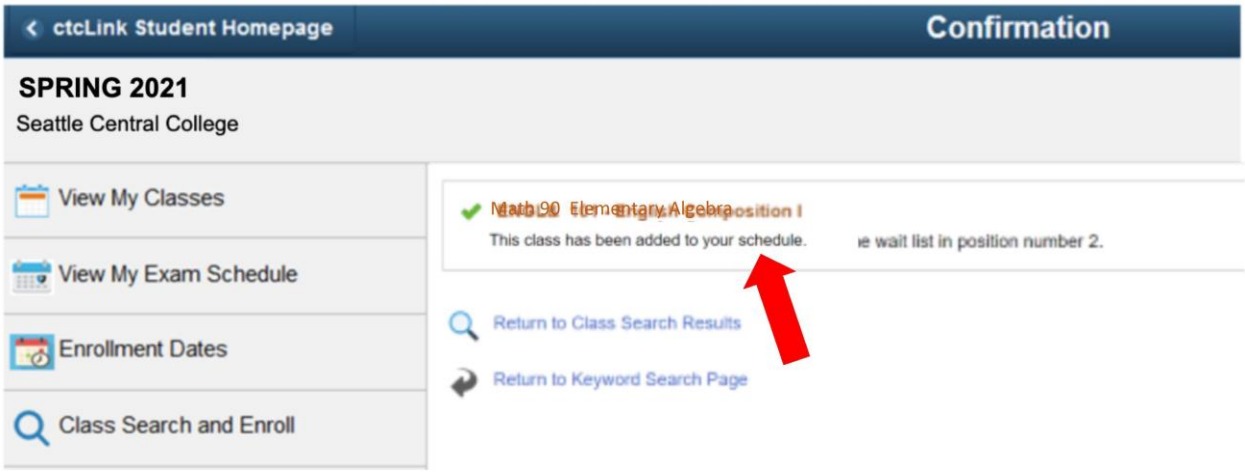
12. Review your selection. If you need to make a change, click the Previous button at the top right. If everything looks good, click Submit.



13. Click Yes to confirm.



14. You're now enrolled in the class!


ctcLink Student Homepage
Confirmation
SPRING 2021
Seattle Central College
View My Classes
View My Exam Schedule
Enrollment Dates
Class Search and Enroll
Math 90 Elementary Algebra
This class has been added to your schedule.
Return to Class Search Results
Return to Keyword Search Page