



CTCLINK INFORMATION FOR SKAGIT VALLEY COLLEGE

[www.skagit.edu/ctclink](http://www.skagit.edu/ctclink)

## Enroll in Class with a Permission Number

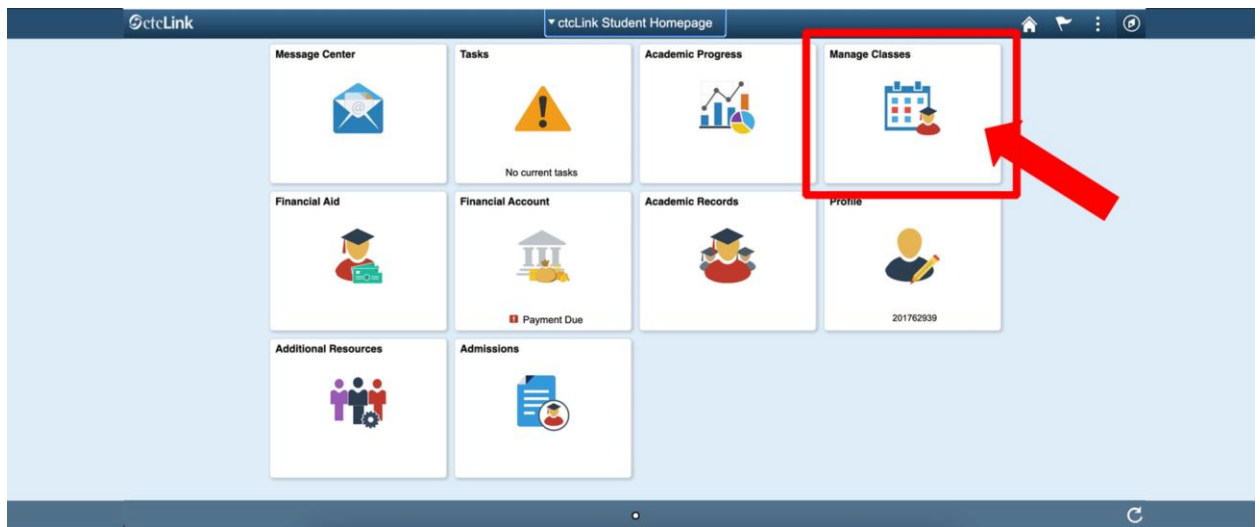
1. Sign into ctcLink at <https://myaccount.ctclink.us/>

A screenshot of the ctcLink login page. At the top is the ctcLink logo. Below it, the text "Washington State Community and Technical Colleges" is displayed. Underneath is the label "ctcLink ID" followed by a text input field. Below the input field is a blue "Next" button. At the bottom left, there is a link for "Password Help".

2. Click on **Student Homepage**.



3. Click on the **Manage Classes** tile.



4. Click on **Class Search and Enroll**. Then choose the Term from the dropdown menu and select your college for that term.
  - **Keyword:** Input words that may be found in the course and class descriptions, subject or class topics.
  - **Favorites:** Displays courses added to favorites from previous schedule searches.
  - **Recently Viewed:** Displays classes recently viewed in Class Search.
  - **Additional ways to search:** Allows users to search by subject, catalog number and/or instructor.

ctcLink Student Homepage		Select a Value
View My Classes	Terms prior to FALL 2021	
View My Exam Schedule	Terms on or after FALL 2021	
Enrollment Dates	Seattle Central College	
<b>Class Search and Enroll</b>	<b>WINTER 2022</b>	
Enroll by My Requirements	Skagit Valley College	
Shopping Cart	<b>WINTER 2022</b>	
Drop Classes	South Seattle College	
Update Classes	<b>WINTER 2022</b>	
Swap Classes	Whatcom Community College	
	<b>WINTER 2022</b>	
	Highline College	
	<b>WINTER 2022</b>	
	Shoreline Community College	

5. Look up your classes using course name, subject, or keywords. Hit the Enter/Return key to populate results.

ctcLink Student Homepage **Class Search and Enroll**

SPRING 2021 [Change](#)

View My Classes

View My Exam Schedule

Enrollment Dates

**Class Search and Enroll**

Enroll by My Requirements

Shopping Cart

**Search For Classes** ⓘ

algebra

Additional ways to search

▶ Favorites

▶ Recently Viewed

- Select the course in which you want to enroll.

Class Search **Class Search Results**

View Search Results

7 Courses with keyword: algebra

MATH 90  
Elementary Algebra  
4 Class Options Available

MATH 92  
Applied Elementary Algebra  
5 Class Options Available

MATH 95  
Intermediate Algebra  
4 Class Options Available

MATH 96  
Applied Intermediate Algebra  
12 Class Options Available

MATH 110

Subject: MATH / Mathematics - MATH

Class Status: Open Classes Only, Wait List Classes Only

Course Career: Academic Career

Number of Units: 5 Units

Location: Clark College Main Campus

- Select the hyperlink from the Class row to view class details and the class Information page will display.

Class Search Results **Course Information**

WINTER 2022  
Skagit Valley College

View My Classes

View My Exam Schedule

Enrollment Dates

**Class Search and Enroll**

Enroll by My Requirements

Shopping Cart

Drop Classes

Update Classes

ENGL 97  
College Prep English

★ Add to favorite courses

▶ Course Information

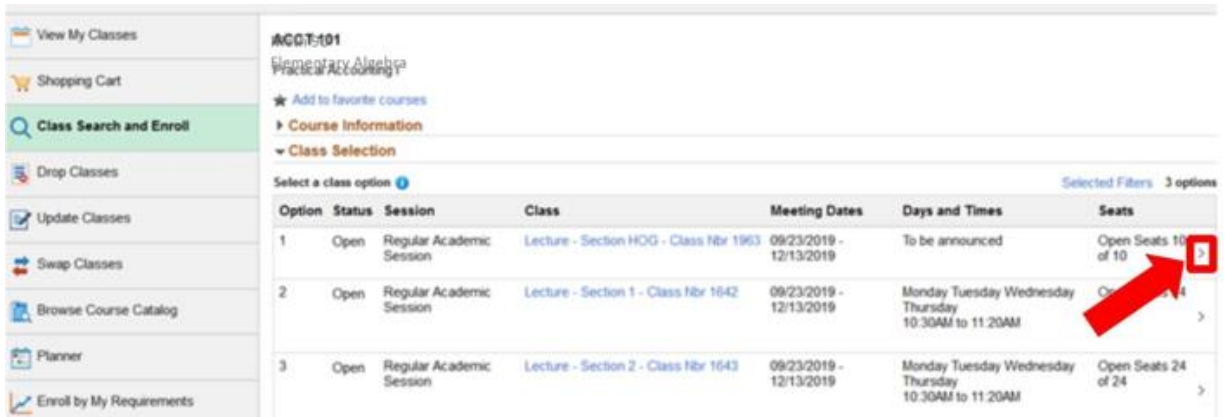
▼ Class Selection

Select a class option ⓘ

Option	Status	Session	Class	Meeting Dates	Days and Times	Seats
1	Open	Regular Academic Session	LEC - Section A - Class Nbr 27575	01/04/2022 - 03/18/2022	Monday Tuesday Wednesday Thursday 8:30AM to 10:50AM	Open Seats 27 of 27
2	Open	Regular Academic Session	LEC - Section DE1 - Class Nbr 27577	01/04/2022 - 03/18/2022	To be announced	Open Seats 27 of 27
3	Open	Regular Academic Session	LEC - Section DE2 - Class Nbr 27578	01/04/2022 - 03/18/2022	To be announced	Open Seats 27 of 27

Selected Filters 3 options

- Once you've decided which class best fits your schedule, click the arrow on the right to add yourself to the waitlist.



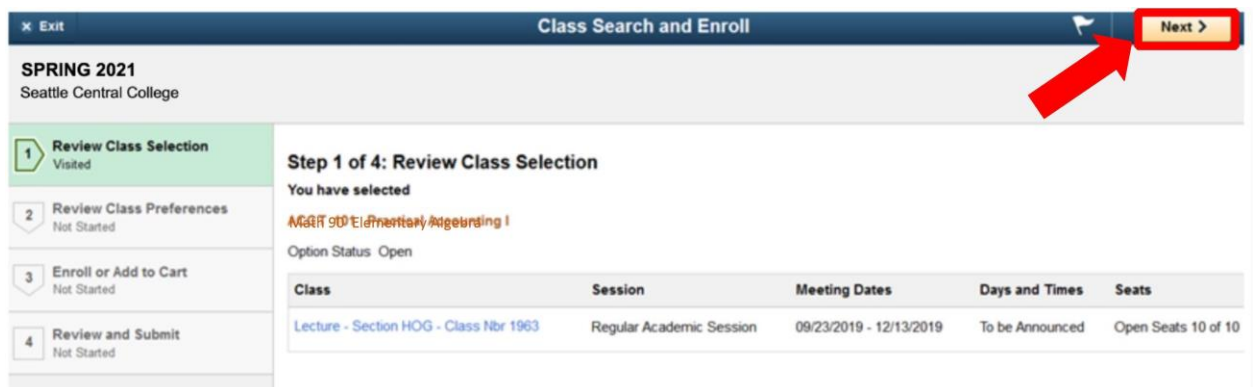
View My Classes  
Shopping Cart  
**Class Search and Enroll**  
Drop Classes  
Update Classes  
Swap Classes  
Browse Course Catalog  
Planner  
Enroll by My Requirements

**MATH 90**  
Elementary Algebra  
Practical Accounting I  
★ Add to favorite courses  
► Course Information  
▼ Class Selection

Select a class option ⓘ Selected Filters 3 options

Option	Status	Session	Class	Meeting Dates	Days and Times	Seats
1	Open	Regular Academic Session	Lecture - Section HOG - Class Nbr 1963	09/23/2019 - 12/13/2019	To be announced	Open Seats 10 of 10
2	Open	Regular Academic Session	Lecture - Section 1 - Class Nbr 1642	09/23/2019 - 12/13/2019	Monday Tuesday Wednesday Thursday 10:30AM to 11:20AM	Open Seats 4 of 4
3	Open	Regular Academic Session	Lecture - Section 2 - Class Nbr 1643	09/23/2019 - 12/13/2019	Monday Tuesday Wednesday Thursday 10:30AM to 11:20AM	Open Seats 24 of 24

9. Follow the prompts to review the class selection. Click Next when you are done.



✕ Exit Class Search and Enroll

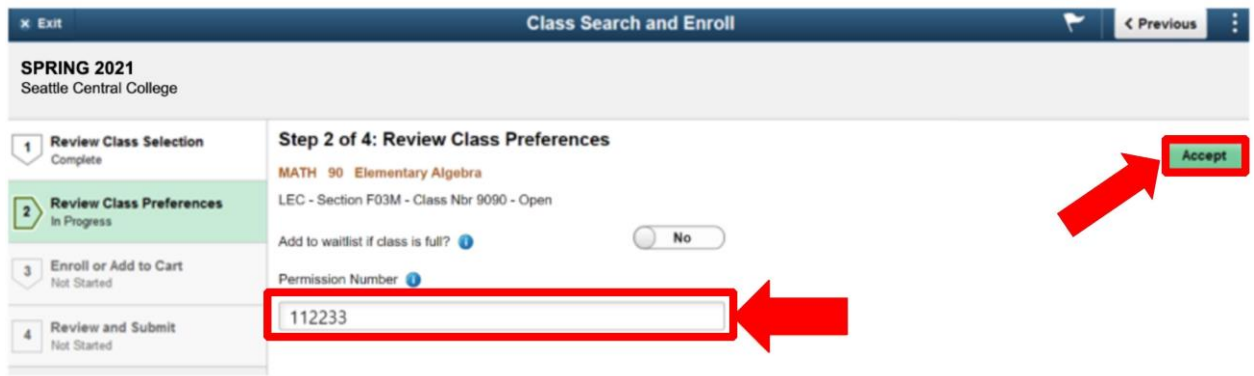
**SPRING 2021**  
Seattle Central College

1 Review Class Selection Visited  
2 Review Class Preferences Not Started  
3 Enroll or Add to Cart Not Started  
4 Review and Submit Not Started

**Step 1 of 4: Review Class Selection**  
You have selected  
**MATH 90 Elementary Algebra**  
Option Status Open

Class	Session	Meeting Dates	Days and Times	Seats
Lecture - Section HOG - Class Nbr 1963	Regular Academic Session	09/23/2019 - 12/13/2019	To be Announced	Open Seats 10 of 10

10. Enter the number in the "Permission Number" box and click Accept when you are done.



✕ Exit Class Search and Enroll < Previous

**SPRING 2021**  
Seattle Central College

1 Review Class Selection Complete  
2 Review Class Preferences In Progress  
3 Enroll or Add to Cart Not Started  
4 Review and Submit Not Started

**Step 2 of 4: Review Class Preferences**  
**MATH 90 Elementary Algebra**  
LEC - Section F03M - Class Nbr 9090 - Open  
Add to waitlist if class is full? ⓘ No  
Permission Number ⓘ  
112233

Accept

11. Select if you want to **Enroll** or just put the class in your **Shopping Cart** and then click the Next button.

Class Search and Enroll

SPRING 2021  
Seattle Central College

1 Review Class Selection  
Complete

2 Enroll or Add to Cart  
Visited

3 Review and Submit  
Not Started

Step 3 of 4: Enroll or Add to Cart

Do you wish to enroll or add the class to your Shopping Cart?

☒ Enroll

☐ Add to Shopping Cart

< Previous

Next >

12. Review your selection. If you need to make a change, click the Previous button at the top right. If everything looks good, click Submit.

Class Search and Enroll

SPRING 2021  
Seattle Central College

1 Review Class Selection  
Complete

2 Enroll or Add to Cart  
Complete

3 Review and Submit  
Visited

Step 3 of 3: Review and Submit

You have selected to enroll in

Math 99 Elementary Algebra

Class	Session	Meeting Dates	Days and Times	Seats
Lecture - Section 2A - Class Nbr 1042	Regular Academic Session	09/23/2019 - 12/13/2019	Tuesday Thursday 6:00PM to 7:55PM	Open Seats 22 of 22
Laboratory - Section 2LAB - Class Nbr 1043	Regular Academic Session	09/23/2019 - 12/13/2019	Tuesday Thursday 8:00PM to 8:50PM	Open Seats 22 of 22

< Previous

Submit

13. Click Yes to confirm.

Step 4 of 4: Review and Submit

You have selected to add to your shopping cart

Math 90 Elementary Algebra

Option Status Open

Class	Meeting Dates
Lecture - Section HOG - Class Nbr	09/23/2019 - 12/13/2019

Class Preferences

Are you sure you want to submit?


Yes No


14. You're now enrolled in the class!


**SPRING 2021**

Seattle Central College

 View My Classes

 View My Exam Schedule

 Enrollment Dates

 Class Search and Enroll

✓ ~~Math 90 Elementary Algebra~~ position 1

This class has been added to your schedule.

ie wait list in position number 2.

 [Return to Class Search Results](#)

 [Return to Keyword Search Page](#)

